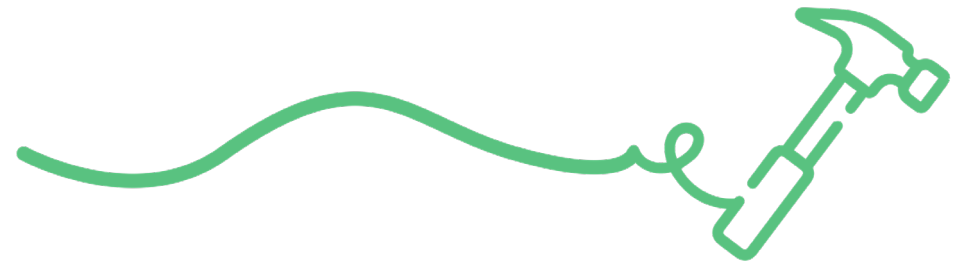




ACT leave 2023-2024



65 Days	July 2023 (21)	August 2023 (23)	September 2023 (21)
	Mon 3 10 17 24 31	Mon 7 14 21 28	Mon 4 11 18 25
	Tue 4 11 18 25	Tue 1 8 15 22 29	Tue 5 12 19 26
	Wed 5 12 19 26	Wed 2 9 16 23 30	Wed 6 13 20 27
	Thu 6 13 20 27	Thu 3 10 17 24 31	Thu 7 14 21 28
	Fri 7 14 21 28	Fri 4 11 18 25	Fri 1 8 15 22 29
65 Days	October 2023 (22)	November 2023 (22)	December 2023 (21)
	Mon 2 9 16 23 30	Mon 6 13 20 27	Mon 4 11 18 25
	Tue 3 10 17 24 31	Tue 7 14 21 28	Tue 5 12 19 26
	Wed 4 11 18 25	Wed 1 8 15 22 29	Wed 6 13 20 27
	Thu 5 12 19 26	Thu 2 9 16 23 30	Thu 7 14 21 28
	Fri 6 13 20 27	Fri 3 10 17 24	Fri 1 8 15 22 29
65 Days	January 2024 (23)	February 2024 (21)	March 2024 (21)
	Mon 1 8 15 22 29	Mon 5 12 19 26	Mon 4 11 18 25
	Tue 2 9 16 23 30	Tue 6 13 20 27	Tue 5 12 19 26
	Wed 3 10 17 24 31	Wed 7 14 21 28	Wed 6 13 20 27
	Thu 4 11 18 25	Thu 1 8 15 22 29	Thu 7 14 21 28
	Fri 5 12 19 26	Fri 2 9 16 23	Fri 1 8 15 22 29
65 Days	April 2024 (22)	May 2024 (23)	June 2024 (20)
	Mon 1 8 15 22 29	Mon 6 13 20 27	Mon 3 10 17 24
	Tue 2 9 16 23 30	Tue 7 14 21 28	Tue 4 11 18 25
	Wed 3 10 17 24	Wed 1 8 15 22 29	Wed 5 12 19 26
	Thu 4 11 18 25	Thu 2 9 16 23 30	Thu 6 13 20 27
	Fri 5 12 19 26	Fri 3 10 17 24 31	Fri 7 14 21 28

 ACT Public Holidays Return & Payment Due Date

Lodging quarterly returns

- ✓ Ordinary gross wages are wages before tax is deducted.
- ✓ Wages to be entered for all employees (e.g. casual, part-time, full-time, apprentices) that perform relevant work in the ACT only.
- ✓ If an employee has stopped working for you, include their cease date.
- ✓ Avoid penalties—lodge and pay by the due date or request an extension of time.

Paid days include

- ✓ Days worked
- ✓ Rostered days off
- ✓ Annual leave
- ✓ Sick leave
- ✓ Public holidays
- ✓ Apprentice tech days
- ✓ Workers' compensation

Paid days do not include

- ✗ Site allowance
- ✗ Overtime
- ✗ Travel allowance
- ✗ On call allowance
- ✗ Annual leave loading
- ✗ Work outside the ACT
- ✗ Annual leave paid on termination

Employees to include

- ✓ Leading hands
- ✓ Casual employees
- ✓ Apprentices (including school based)
- ✓ Foreman & site supervisors

Employees not to include

- ✗ Working Directors
- ✗ Office workers
- ✗ Sub-contractors

Need more information?

Office hours: Monday to Friday, 8:30am – 4:30pm

Address: 1/28 Thynne Street, Bruce

Visit: actleave.act.gov.au

Email: construction@actleave.act.gov.au

Call: 02 6247 3900