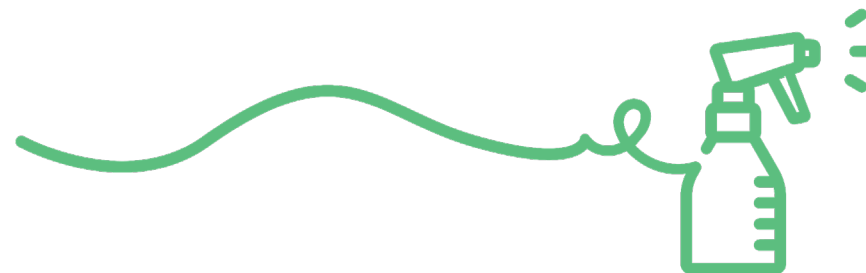


ACT leave 2024-2025



92 days	July 2024 (31)						August 2024 (31)						September 2024 (30)					
	Mon	1	8	15	22	29	Mon		5	12	19	26	Mon	2	9	16	23	30
	Tue	2	9	16	23	30	Tue		6	13	20	27	Tue	3	10	17	24	
	Wed	3	10	17	24	31	Wed		7	14	21	28	Wed	4	11	18	25	
	Thu	4	11	18	25		Thu	1	8	15	22	29	Thu	5	12	19	26	
	Fri	5	12	19	26		Fri	2	9	16	23	30	Fri	6	13	20	27	
	Sat	6	13	20	27		Sat	3	10	17	24	31	Sat	7	14	21	28	
	Sun	7	14	21	28		Sun	4	11	18	25		Sun	1	8	15	22	29
92 days	October 2024 (31)						November 2024 (30)						December 2024 (31)					
	Mon		7	14	21	28	Mon		4	11	18	25	Mon	2	9	16	23	30
	Tue	1	8	15	22	29	Tue		5	12	19	26	Tue	3	10	17	24	31
	Wed	2	9	16	23	30	Wed		6	13	20	27	Wed	4	11	18	25	
	Thu	3	10	17	24	31	Thu		7	14	21	28	Thu	5	12	19	26	
	Fri	4	11	18	25		Fri	1	8	15	22	29	Fri	6	13	20	27	
	Sat	5	12	19	26		Sat	2	9	16	23	30	Sat	7	14	21	28	
	Sun	6	13	20	27		Sun	3	10	17	24		Sun	1	8	15	22	29
91 days	January 2025 (31)						February 2025 (28)						March 2025 (31)					
	Mon		6	13	20	27	Mon		3	10	17	24	Mon	3	10	17	24	31
	Tue		7	14	21	28	Tue		4	11	18	25	Tue	4	11	18	25	
	Wed	1	8	15	22	29	Wed		5	12	19	26	Wed	5	12	19	26	
	Thu	2	9	16	23	30	Thu		6	13	20	27	Thu	6	13	20	27	
	Fri	3	10	17	24	31	Fri		7	14	21	28	Fri	7	14	21	28	
	Sat	4	11	18	25		Sat	1	8	15	22		Sat	1	8	15	22	29
	Sun	5	12	19	26		Sun	2	9	16	23		Sun	2	9	16	23	30
91 days	April 2025 (30)						May 2025 (31)						June 2025 (30)					
	Mon		7	14	21	28	Mon		5	12	19	26	Mon	2	9	16	23	30
	Tue	1	8	15	22	29	Tue		6	13	20	27	Tue	3	10	17	24	
	Wed	2	9	16	23	30	Wed		7	14	21	28	Wed	4	11	18	25	
	Thu	3	10	17	24		Thu	1	8	15	22	29	Thu	5	12	19	26	
	Fri	4	11	18	25		Fri	2	9	16	23	30	Fri	6	13	20	27	
	Sat	5	12	19	26		Sat	3	10	17	24	31	Sat	7	14	21	28	
	Sun	6	13	20	27		Sun	4	11	18	25		Sun	1	8	15	22	29

ACT Public Holidays Return & Payment Due Date

Lodging quarterly returns

- ✓ Ordinary gross wages* are wages before tax is deducted.
- ✓ Wages to be entered for all employees that perform relevant work in the ACT only.
- ✓ A cleaning contract can be written or verbal and can be between businesses and/or individuals.
- ✓ If an employee has stopped working for you, include their cease date.
- ✓ Avoid penalties—lodge and pay by the due date or request an extension of time.

Paid days include

- ✓ Days worked
- ✓ Shift/weekend work
- ✓ Annual leave
- ✓ Sick leave
- ✓ Public holidays
- ✓ Workers' compensation
- ✓ Above award payments

Paid days do not include

- ✗ Meal/clothing allowance
- ✗ Overtime
- ✗ Travel allowance
- ✗ On call allowance
- ✗ Annual leave loading
- ✗ Work outside the ACT
- ✗ Annual leave paid on termination

Employees to include

- ✓ Contract cleaners
- ✓ Waste workers
- ✓ Casual, part-time, full-time employees

Employees not to include

- ✗ Working Directors
- ✗ Office workers
- ✗ Sub-contractors
- ✗ In house cleaners employed by a business to clean that business' premises

* Visit our [website](#) for a full list.

Need more information?

Office hours: Monday to Friday, 8:30am – 4:30pm

Address: 1/28 Thynne Street, Bruce

Visit: actleave.act.gov.au

Email: cleaning@actleave.act.gov.au

Call: 02 6247 3900